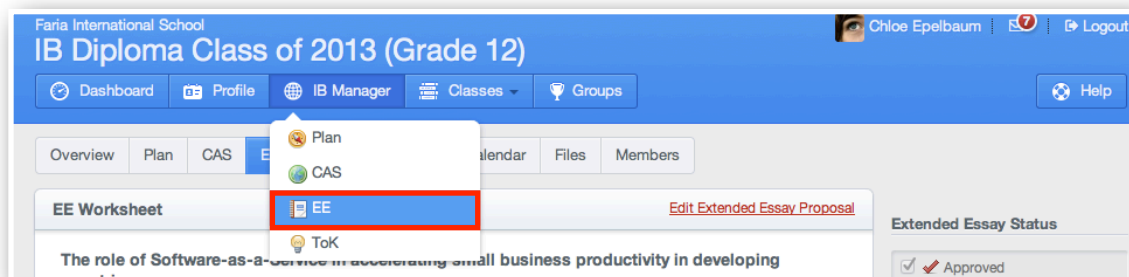


The Extended Essay

What is the Extended Essay?

The extended essay is an independent, self-directed piece of research, culminating in a 4,000-word paper. Students are supported throughout the process with advice and guidance from a supervisor (*Source: International Baccalaureate*).

Select the **IB Manager** tab and choose **EE** to begin.



Navigation Guide

The **EE Worksheet** organizes your topic, to-dos, status and documents in one place.

 A screenshot of the 'EE Worksheet' page in the IB Manager application. The page is divided into several sections:

- Topic:** 'The role of Software-as-a-Service in accelerating small business productivity in developing countries. Business & Management : Business Organization and Environment'. A callout bubble explains: 'Topic Lists the research question and subject'.
- To-Dos:** A list of tasks and deadlines, including 'Chloe's To Dos', 'First EE Deadline Friday, 13 April 2012 at 06:00 pm', and 'Final EE Deadline Wednesday, 16 January 2013 at 12:00 am'. A callout bubble explains: 'To-Dos Your supervisor will set deadlines and to-dos'.
- Documents:** A section titled 'Extended Essay Documents' listing files like 'EE_Outline.docx', 'Galileo_Report.pdf', and 'EE_Guide_May.pdf'. A callout bubble explains: 'Documents Organizes EE files'.
- EE Supervisor:** A section titled 'EE Supervisor' showing the supervisor's name 'Richard Chandler' and email 'demo@eduvo.com'. A callout bubble explains: 'EE Supervisor Your primary contact'.
- Reference:** A section titled 'Reference' with links like 'Quick Start Guide', 'EE Handbook', 'EasyBib MLA', 'Worldcat Library Search', and 'Galileo Report'. A callout bubble explains: 'Reference The Handbook explains the EE and the MLA link will help you organize your citations'.

Extended Essay Step-by-Step

- 1) Submit your EE proposal by selecting the subject, topic, question and supervisor.
- 2) Your supervisor will review and mark your proposal as **Approved**, or ask you to make further changes.
- 3) Check off completed to-dos and deadlines. To submit your work, click on the deadline title and upload the document via the Dropbox.

The screenshot displays the 'EE Worksheet' interface for the 'IB Diploma Class of 2013 (Grade 12)'. The interface is divided into several sections:

- Extended Essay Proposal:** This section contains fields for 'Subject' (Business & Management), 'Topic' (Business Organization and Environment), 'Research Question' (The role of Software-as-a-Service in accelerating small business productivity in developing countries), 'Notes' (My goal is to investigate how the adoption of software-as-a-service in developing countries will help to accelerate productivity growth vs. their developed economy peers. I plan to investigate the business model developed by 37Signals, Xero and others, and how similar services could be localized and scaled globally to support small business), and 'Supervisor' (Richard Chandler).
- Extended Essay Status:** This section shows the status of the essay, with 'Approved' checked and 'Completed' unchecked.
- Supervisor Info:** This section provides information about the supervisor, Richard Chandler, including his email address (demo@eduvo.com).
- To-Dos:** This section lists tasks and deadlines for the student. The 'Final EE Deadline' is highlighted with a red circle and a green circle with the number 3, indicating it is the current step. The deadline is 'Wednesday, 16 January 2013 at 12:00 am'.
- Final EE Deadline Pop-up:** This window shows the deadline date and time, and provides a 'Dropbox' for uploading the final essay. It lists the uploaded file 'Chloe_Final_EE.docx' (28K) and includes an 'Upload Files' button.